

MINUTES  
VILLAGE OF ARKPORT  
REGULAR BOARD MEETING  
\*\*\*\*\* January 17, 2023 \*\*\*\*\*  
6 Park Ave., Arkport, NY

**Call to order:** 7:00pm

**Pledge to the Flag:**

**Roll Call:** Mayor George Prete      Trustee Alan Matthews      Trustee Michael Brewer  
Trustee Patricia Amidon      Trustee Ezra Geist

**Absent Call:** none

**Others Present:** Patty Lupo, Treasurer, Logan Sliter, DPW/Water Department Supervisor

**Approval of Minutes:** No corrections or additions to the minutes of the December 20, 2022 regular board meeting, as written. Roll call, all ayes and motion carried.

**Motion** to approve made by Trustee Brewer seconded by Trustee Geist, to approve the minutes of the December 20, 2022 as written. Roll call, all ayes and motion carried.

**REPORTS:**

**Cemetery** – Tom Hunt – Report on file, 2022 annual year-end report submitted

**Code Enforcement Officer**- Bill Rusby – Report on file, green insert

Trustee Amidon raised the question if there was a shared service for law enforcement to increase their visibility within the Village of Arkport. The increased law enforcement presence would hopefully encourage motorists to adhere to the posted village speed limit. Mayor Prete will inquire about the possibility of a shared service.

**DPW/Water Department** – Logan Silter – Report on file, blue insert

Logan asked if the Village Board would consider providing an allowance for steel/composite toed work boots for the DPW employees. The Village Board will look into options on providing work boots and allowances for the DPW staff and furthermore, requiring employees to wear them while on the job. Trustee Brewer will make some calls on this matter and bring back his findings to the next board meeting. Mayor Prete will call NYCOM as to regulations of footwear/clothing.

Logan inquired about his vacation hours (2022) to be carried over to the next year (2023). This request will be handled by the Mayor in a provisional and written format.

A need was identified in obtaining a back-up person on staff for the Arkport Water Department. Trustee Amidon will take lead on gathering information and collaborate with the other trustees on how this can be accomplished.

Discussion followed on updating the employee handbook. Treasurer Lupo will scan/e mail a copy to each of the Village Trustees for review and possible amendments to the handbook.

It was agreed by the Village Board to keep the fleet order in for the new trucks.

**Treasurer** – Patricia Lupo – Profit and Loss reports for December 2022.

General Fund income was \$7,068.13 and expenses were \$32,536.12.

Water Fund income was \$18,031.08 and expenses were \$71,242.78.

**Motion** to approve made by Trustee Geist, seconded by Trustee Matthews, to approve the Treasurer’s Profit and Loss Reports for December 2022 for the General Fund and the Water Fund as distributed and reviewed. Roll call, all ayes and motion carried.

**Abstract #7 for December 2022:**

General Fund \$	32,536.13	payroll & vouchers # 129 thru #157
Water Fund \$	71,242.78	payroll & vouchers #67 thru #74
<b>Total</b>	<b>\$ 103,778.91</b>	

**Motion** to approve ratification of Abstract # 7 for December 2022 made by Trustee Brewer seconded by Trustee Geist. Roll call, all ayes and motion carried.

**Resolution #23-03: Village Election Polling Place and Hours**

**Motion** to approve Resolution 22-03 by Trustee Geist and seconded by Trustee Brewer. Roll call, all ayes and the motion carried.

**Resolution #23-04: Approval of Election Inspectors**

**Motion** to approve Resolution 23-04 by Trustee Brewer and seconded by Trustee Geist. Roll call, all ayes and the motion carried.

**Public Comments:** None

**Old Business & Tabled Items:**

- Status of new trucks – see Logan’s report
- Electric meter – Mayor is having difficulty in getting a response from NYSEG. Also, need to do a walk-through with the Arkport Fire Department (AFD) to see how energy/water is being utilized. Logan will be providing a water usage per the AFD’s water meter.
- Billing school for salting roadway – Memorandum of understanding, \$94.00 per application based on salt, labor and fuel costs.
- Village - Floyd easement has been corrected and filed
- Valero Fleet credit card – The Village received confirmation that they are federally tax exempt and Valero is waiting on New York State to tax exempt the Village. Cost savings will be around \$.60 per gallon of fuel. Diesel will still be needed to be obtained from Arkport Central School.

**New Business:**

- Approval of \$2,500.00 fee for Hager Engineering to provide proposal for ADA study/plan for the Village bathrooms.
  - o **Motion** to approve made by Trustee Amidon, seconded by Trustee Matthews, to approve the \$2,500.00 fee for Hager Engineering. Roll call, all ayes and motion carried.

- Trustee Amidon will be providing information to the residents of the Arkport in their water bill to participate in a survey looking for ideas for a better use of the park's volleyball court. The information will be gathered in a survey link which will be used to help determine what can be done with this area of Village Park.
- Republican Caucus will be held in the Arkport's community room on February 1<sup>st</sup>, at 6 pm. Trustee Brewer and Trustee Geist are seeking re-election.
- Democratic Caucus date and time to be determined.

**Committee Reports:**

Trustee Mike Brewer – Finance & Streets

Trustee Patty Amidon – Park

Trustee Ezra Geist – Cemetery and Buildings

Trustee Alan Mathews – Water

**Next Board Meeting Date:** February 23, 2023. It was noted the March 2023 Village Board meeting will be moved to Tuesday, March 14<sup>th</sup> due to the Village elections.

**Motion** to adjourn by Trustee Amidon and seconded by Trustee Brewer, to adjourn the meeting at 8:30 pm. Roll call, all ayes and motion carried.

Respectfully Submitted,  
Ezra Geist  
Village Trustee