

MINUTES  
VILLAGE OF ARKPORT  
REGULAR BOARD MEETING  
\*\*\*\*\* October 20, 2020\*\*\*\*\*  
6 Park Ave., Arkport, NY

**Call to order:** 7:00pm

**Pledge to the Flag:**

**Roll Call:** Mayor Thomas Dugo Trustee Ryan Beers Trustee Mike Brewer  
Trustee Ezra Geist Trustee Jon Hedges

**Absent Call:** None

**Others Present:** Theo Holder, Clerk; Tom Hunt, Cemetery; Cathy Smith, Book Center; Linda Wise.

**Approval of Minutes:** No corrections or additions to the minutes of the, September 15, 2020 Regular Board Meeting, as written.

**M16** Motion made by Trustee Beers, seconded by Trustee Geist, to approve the minutes of the September Regular Board Meeting, as written. Roll call. All ayes. Motion carried.

**REPORTS:**

**Cemetery** – Tom Hunt — Number of lots sold: 1 Number of Burials that took place: 1  
Tom question the Board members if he really needs to fill out a report each month. The Board members agreed it would be nice to have a cemetery report yearly.

**M17** Motion made by Mayor Dugo, seconded by Trustee Geist, to approve the cemetery report be done by the end of May at the end of the Village calendar year. Roll call. All ayes. Motion carried.

**Code Enforcement Officer** Report by Tom Hunt - Four Building Permits for the month of September were issued. Thirty-one permits have been filed for the year so far. Bill stated that he hasn't heard anything about the Dollar General Store. Code school is usually held in March but hasn't heard if it will be changed due to covid – 19. Bill hasn't heard anything about doing fire inspection due to the covid rules.

**DPW/Water Department** –Logan Sliter – Absent

**Book Center:** Report read by Cathy Smith: There were a total of 187 books checked out for the month of September. This included 57 Arkport owned books and 62 books from STLS. Fifty-two interlibrary loan books were ordered. Fifty-one people visited the Book center. Two volunteers helped out for September. Half hour of computer time was recorded. Ten books were donated. STLS started weeding books on 9/17/20 and on 9/30/20.

The Board members agreed to give all the equipment and fixtures in the Book Center to the new Arkport Public Library.

**M18** Motion made by Trustee Jon Hedges, seconded by Mayor Dugo, to approve all fixtures and equipment will remain in the Book Center for the use of the Arkport Public Library. Roll call. All ayes. Motion carried.

**Treasurer** – Patricia Lupo – Absent - Profit and loss reports for September 2020. General Fund income was \$10,623.43 and expenses were \$19,453.16. Water Fund income was \$15,816.56 and expenses were \$13,744.03. Capital Fund Income was \$0.00 and expenses were \$0.00.

**M19** Motion made by Mayor Dugo, seconded by Trustee Hedges, to approve the Treasurer's Profit and Loss Reports for the General Fund, Water Fund and the Capital Fund as distributed and reviewed. Roll call. All ayes. Motion carried.

Ratification of Abstract #4 - September 2020

General Fund	\$19,453.16	Payroll & Vouchers	#66 thru# 90
Water Fund	\$13,744.03	Payroll & Vouchers	#24 thru #35
Capital Fund	\$ 0.00	Vouchers	#0

**M20** Motion made by Trustee Hedges, seconded by Trustee Geist to approve ratification of Abstract #4 for September 2020 as presented. Roll call. All ayes. Motion carried.

**Public Comment:** Linda Wise addressed the Board members about the condition of her property damages done during the replacement of water lines on 23 Oak Hill Street. Mrs. Wise presented a list of estimates, photos of damage, a bag of rocks, gravel and sand that was put in her yard as topsoil. Trustee Hedges asked the Village clerk, Theo Holder to send a letter to V&B concerning the damages done to Mrs. Wise property.

**Old Business:**

Contract for Town Court rent: Trustee Brewer stated that he would meet with Dan Broughton, Town Supervisor to discuss the issue of the rent owed to the Village.

UTV- The Village of Arkport has received reports of residents driving too fast on village streets and without helmets. Board members agreed that a brief notice would be sent out in the water bills, stating that it is illegal to ride UTV on village streets.

Mayor Dupo stated that he met with Jessica LaFrance, Town Clerk and the Bossies' over the dog problem in their neighborhood. The Humane Society was advised of the problem. Jessica stated the rules needed to be updated and she was going to bring it up at their next Board Meeting.

**New Business:**

Mayor Dupo received a formal request from Environmental Emergency Services requesting a \$500.00 donation.

**M21** Motion made by Trustee Hedges, seconded by Trustee Brewer to disapprove the \$500.00 donation to Environmental Emergency Service. Roll Call. All ayes. Motion carried.

The Village Board received a quote from Hull Electric, Inc. for replacement lights with LED T8 tube lights.

**M22** Motion made by Trustee Hedges, seconded by trustee Brewer to purchase 128 LED Tube T8 tube light bulbs for \$824.32 from Hull Electric, Inc. Roll call. All ayes. Motion carried.

The Village Board members discuss the hours for Halloween night, Saturday October 31,2020  
In the Village.

**M23** Motion made by Mayor Dugo, seconded by Trustee Ryan Beers to set Halloween hours from 6:00p.m. to 8:00p.m. Residents should leave a light on if they want to participate and all need to wear a mask and follow the COVID-19- 19 State rules. Roll call. All ayes. Motion carried.

Trustee Hedges recommended that we send a Foil request to 911 calls made to the Dollar General located in Addison, NY for the years 2019 and 2020 to date.

**M24** Motion was made by Trustee Hedges, seconded by trustee Geist to request a Foil on the calls made to Dollar General located in Addison, NY. From 2019 to 2020 to date and include the minutes with Foil request. Roll call. All ayes. Motion carried.

**Resolution #21-06 Supplemental Appropriation-General Fund**

Motion made by Mayor Beers, seconded by Trust Hedges to approve the increase in expenses due to the Covid-19 delay in Village Elections. Roll call. All ayes. Motion carried.

**Resolution #21-07 Village Tax Re-levy to County**

**M25** Motion made by Mayor Dugo, seconded by Trustee Geist to re-levy all unpaid Village Taxes to the Steuben County Treasurer for County enforcement.

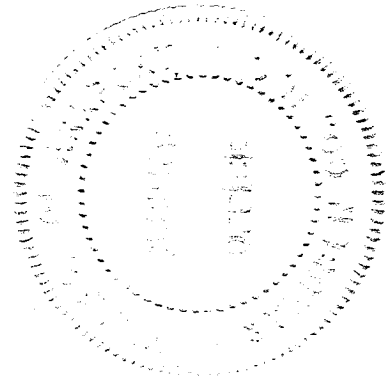
**Next Board Meeting Date:** November 17, 2020 at 7:00p.m.

**M26** Motion made by Trustee Hedges, seconded by Trustee Geist, to adjourn at 8:18pm. Roll call. All ayes. Motion carried.

Respectfully Submitted,

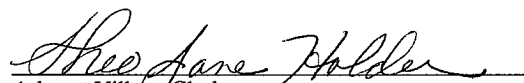


Theo Jane Holder  
Village Clerk



STATE OF NEW YORK     }  
                                      }  
COUNTY OF STEUBEN    }        ss:

- I, Theo Jane Holder, the undersigned clerk of the Village of Arkport, do hereby certify as follows:
1. A meeting of the Board of Trustees, Village of Arkport, Steuben County, State of New York, was held on October 20, 2020, and minutes of said meeting have been duly recorded in the Minutes Book kept by me in accordance with law for the purpose of recording the minutes of meetings of said Village Board.
  2. Said Minutes correctly state the time and place when said Meeting was convened and the Board Members present.
  3. Public notice of the time and place of said Meeting was duly posted and duly given to the public and the news media in accordance with the Open Meeting Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and that all members of said Village Board had due notice of said Meetings and that the Meeting was in all respects duly held and a quorum was present and acted throughout.
  4. In WITNESS WHEREOF, I have hereunto set my hand and have affixed the corporate seal of the Village of Arkport this 20 day of October, 2020.

  
Arkport Village Clerk