

MINUTES
VILLAGE OF ARKPORT
REGULAR BOARD MEETING
May 19, 2020
6 Park Ave., Arkport, NY

Call to order: 7:00 pm

Pledge to the Flag:

Roll Call: Trustee Ryan Beers Trustee Mike Brewer
Trustee Ezra Geist Trustee Jon Hedges

Absent Call:

Others Present: Theo Holder, Clerk; Patty Lupo, Treasurer; Logan Sliter, DPW;
Cathy Smith, Book Center and Tom Hunt, Cemetery.

Approval of Minutes –No corrections or additions to the minutes of the April 21, 2020 Regular Board Meeting as written.

M75 Motion made by Trustee Brewer, seconded by Trustee Geist, to approve the minutes of the April 21, 2020 Regular Board meeting minutes as written. Roll call. All ayes. Motion carried.

REPORTS:

Cemetery – Tom Hunt – Report file (gray) – Three full burials took place. Snyder Brothers have restored about 8 old grave sites. The new Cemetery employee (Gary Roosa) is doing a good job weeding and trimming around the head stones. Tom reported that things are looking good and getting caught up.

Code Enforcement Officer - Bill Rusby – Report on file (green) – Absent, no report available.

DPW/Water Department – Logan Sliter – Report on file (blue) – Absent, no report available. Projects: Logan and Brad have been very busy with the grading and seeding of properties. Also keeping up with brush and mowing. Annual Water Quality Report has been sent out.

Book Center – Cathy Smith – Report on file (pink) – There were a total of 51 donated books that came from the drop box. The Book Center has been closed by STLS on March 18, 2020 due to the COVID-19 Virus.

Treasurer – Patricia Lupo – Profit and Loss reports for April 2020. General Fund income was \$2,024.71 and expenses were \$12,581.07. Water Fund income was \$1,161.18 and expenses were \$6,205.39. Capital Project Fund income was \$11,122.10 and expenses were \$575.00.

M78 Motion made by Trustee Beers, seconded by Trustee Geist, to approve the Treasurer's Profit and Loss Reports for April 2020 for the General Fund, Water Fund and Capital Project Fund as distributed and reviewed. Roll call. All ayes. Motion carried.

Abstract #11 for April 2020

General Fund	\$12,581.07	Payroll & Vouchers	508 thru 528
Water Fund	\$ 6,205.39	Payroll & Vouchers	242 thru 249
Capital Fund	\$ 575.00	Payroll & Voucher	41

\$19,361.46			

Ratification of Abstract #11

M79 Motion was made by Trustee Brewer, seconded by Trustee Geist to approve vouchers #41 thru #528 in the amount of \$19,361.46 as reviewed. Roll call. All ayes. Motion carried.

Public Comment: None

Old Business & Tabled Items:

- * 2019 Annual Water Quality Report has been mailed to each bill-paying customer.
- * Village Clerk Theo Holder stated that she would call NYCOM and ask for clarification on the rules for holding the Village Election on September 15, 2020 due to the COVID-19 Virus.
- * State Auditors have suggested that the village use a separate checking account for the Community Room and Park Reservations. The Board Members agreed that two Board members are needed to sign the checks in case the Village Clerk or Village Treasurer is not available to sign. Trustee Brewer and Trustee Beers agreed that they will sign the signature cards.

New Business:

- Cathy Smith stated that the Book Center was on the ballot for the Arkport School Library and Arkport Book Center merge together. The mail in vote will be held on June 9, 2020.
- Deputy Mayor Jon Hedges, thanked Tom Hunt for fixing the folding machine in the office. Great job Tom, now all letters and bills can be folded automatically saving a lot of time on all the outgoing mail.
- Thank you note from GST Boces was read by Theo Holder (clerk) thanking Logan for supporting student internship program at GST Boces.
- The Village Office will be opening in two more weeks under (COVID-19) Phase 2. Deputy Mayor Hedges asked Theo Holder to have Logan make 2 shields, one for the office and one for the Book Center.
- Treasurer (Patty Lupo) stated that the back-kitchen door was in bad shape and needed replacing. Board members looked at the door and decided to table a decision until another time.

Next Board Meeting Date: June 16, 2020

M80 Motion made by Trustee Hedges, seconded by Trustee Brewer to adjourn the meeting at 7:41 pm. Roll call. All ayes. Motion carried.

Respectfully Submitted,

Theo Jane Holder
Arkport Village Clerk