# MINUTES VILLAGE OF ARKPORT REGULAR BOARD MEETING \*\*\*\*\* October 20, 2015 \*\*\*\*\*\*

6 Park Ave., Arkport, NY

**Call to order:** Regular Board Meeting, 7:00PM

Pledge to the Flag:

**Roll Call:** Mayor Charles Flanders Trustee Mike Brewer Trustee Ezra Geist

Trustee Jon Hedges Trustee Susan Thompson

**Absent Call:** None

**Others Present:** Jennifer Bush, Clerk; Robin Allison, Treasurer; Bob Mauro, DPW; Bill Rusby, Codes; Cathy Smith, Book Center; Heidi Beecher.

<u>Approval of Minutes</u>- No corrections or additions to the September 15, 2015 regular board meeting minutes as written.

**M29** Motion made by Trustee Geist, seconded by Trustee Brewer, to approve the minutes of the September 15<sup>th</sup> regular board meeting as written. Roll call. All ayes. Motion carried.

#### **REPORTS:**

<u>Cemetery</u> – Tom Hunt – Report on file (gray) – (Absent) Two lots sold for the month of September and two cremation burials. Trustee Thompson reported that they have started planning and laid out the area for the arbor and bench in the cemetery. They have planted two shrubs. Trustee Hedges asked if they have started the concrete pad to build the cemetery shed on. Not at this time.

<u>Code Enforcement Officer</u>- Bill Rusby – Report on file (green) – Three building permits issued for the month of September. Information for the permit applied for by Shaun Freeland to open a small engine repair shop in his garage is coming along. The new garage/pole barn on West Ave. in coming along nicely.

<u>DPW/Water Department</u> – Bob Mauro – Report on file (blue) – In the process of finishing the drywall in the office area of the new DPW. We had a 4" water main break at the intersection of West Ave. and Davenport St. over the weekend. The mayor was asked if any of the sidewalks on Main St. would be replaced when the water lines are replaced. It is not in the budget, but if one is damaged we do have to replace it. We have received two quotes for the heating system in the shop area, one from Mike Palmer and one from John Kuhn. Palmer's quote is lower at \$4950.00, but is only for 105,000 BTUs verses Kuhn's for \$6,155.00 for 125,000 BTUs. Palmer's quote also does not include a \$150.00 shipping charge. Bob requested another quote from Palmer's for a 125,000 BTU furnace, but they never sent one. Koester was here regarding the UV at the well house. The new panel is in, but in the process of working on it they found the sensor for the wiper motor is bad and the O rings are bad. They are being ordered. Received the new chlorine pumps for the treatment plant. One is in operation now.

**M30** Motion made by Trustee Hedges, seconded by Trustee Geist, to accept the quote from John Kuhn Plumbing and Heating for the 125,000 BTU two stage heater and installation at a cost of \$6,155.00, with a one year warranty. Roll call. All ayes. Motion carried.

**Book Center** – Cathy Smith – Report on file (pink) – There were a total of two hundred and eighty-five books checked out for the month of September. This included two hundred fifty-four Arkport owned books and thirty-one books from STLS. Nine interlibrary loan books were ordered. Eighty-nine people visited the Book Center. Six volunteers helped out for September. There was eight hours of computer use logged. Met with Heidi Robinson from the Canisteo library about the grant program. Terry Pullman was welcomed to our library board. The roof had a leak and does leak when it rains hard enough. Cathy wondered if it would be possible to change the front of the building where the artificial facade attaches to the building. Mike Brewer offered to help Cathy put our antique books on e-bay.

<u>Treasurer</u> – Robin Allison – Report on file (white) – Profit and loss reports for the September 2015 General Fund, Water Fund and the Capital Fund. General Fund total income was \$26,001.72 and total expenses \$22,234.96. Water Fund income was \$16,627.24 and expenses were \$3,970.00. Capital Fund total income was none and total expenses were \$155.52.

M31 Motion made by Trustee Hedges, seconded by Trustee Thompson, to approve the Treasurer's Profit and Loss Reports for September 2015 for the General Fund, the Water Fund and the Capital Fund as distributed and reviewed. Roll call. All ayes. Motion carried.

## Resolution#15-5 Re-levy of unpaid Village Property Taxes

**M32** Motion made by Trustee Brewer, seconded by Trustee Thompson to approve Resolution#15-5 dated October 20, 2015 for the re-levy of unpaid Village property taxes in the amount of \$14,703.79 as read. Roll call. All ayes. Motion carried.

Treasurer Robin Allison had a question regarding the last date of collection of Village taxes. She has had requests to take taxes from attorneys closing on a property. She contacted the County and most municipalities extend to the end of October. Some close payment at the end of September. The board agreed they would extend the date to the end of October. Robin will make the changes.

**Public Comment:** None

### **Old Business & Tabled Items:**

Well House Repair: DPW Bob Mauro. Already handled in DPW report.

**Update on Drinking Water Grant:** Trustee Hedges – No new information at this time.

## **New Business:**

**Fall Hydrant Flushing:** The DPW will be flushing hydrants the first week of November. The Clerk will place a notification in the Evening Tribune. Water maybe roily. Run cold water until water run clear again.

**Heidi Beecher** will fill the open position on the Planning Board.

**Set Halloween Hours for the Village:** Halloween, Saturday Oct.31 from 6:00pm to 8:00pm.

**Set Winter Hours for DPW:** Mayor Flanders. Bob Mauro will be Monday through Friday 7:00am to 3:30pm. Brad Pucula will work Wednesday through Sunday 7:00am to 3:30pm. Hours will begin after the plows and salt box are mounted.

**Internal Audit Completed:** Trustee Hedges performed an internal audit for the month of July. All payment transactions for the month were followed from receipt to the bank deposit. All transactions balanced.

**Meadowbrook Rd. Bridge:** DPW, Bob Mauro. Our engineers at Lu Engineering will be inspecting the bridge and completing paperwork for the D.O.T. to lower the bridge weight limit.

**Quotes for New DPW Building Heating System:** Bob Mauro. This was handled during the DPW report.

**Ratification of Abstract #4**, Voucher #100 through #127, in the amount of \$26,855.52. **M33** Motion made by Trustee Thompson, seconded by Trustee Geist, to approve ratification of Abstract #4, vouchers #100 through #127 in the amount of \$26,855.52. Roll call. All ayes. Motion carried.

Next Board Meeting Date: November 17, 2015

**M34** Motion to adjourn at 7:49pm, made by Trustee Brewer, seconded by Trustee Geist. Roll call. All ayes. Motion carried.

Respectfully Submitted, Jennifer D. Bush, Clerk