

MINUTES  
VILLAGE OF ARKPORT  
SPECIAL BOARD MEETING  
\*\*\*\*\* May 17, 2016 \*\*\*\*\*  
6 Park Ave., Arkport, NY

**Call to order:** 6:32pm

**Pledge to the Flag:**

**Roll Call:** Mayor Charles Flanders      Trustee Amidon      Trustee Mike Brewer  
Trustee Ezra Geist      Trustee Jon Hedges

**Absent Call:** None

**Business:** Possible bridge grant for the replacement of the Meadowbrook Bridge.

New York State inspected the bridge last fall and the Village received a red flag report.

Christine Crafts from Lu Engineers is searching for possible money grants to help with the bridge replacement on Meadowbrook Road. So far she has not had much luck with F.E.M.A. All grants are now processed under the umbrella of the “Consolidated Funding Application” for New York State. The information is due by July 29, 2016. All information for grants is now done electronically. There is no paperwork to send in. The grants are awarded in late fall for the next year. The village would probably qualify for the Community Development Block Grant and the Empire State Development Program.

The Village will need to work hard to get as much support as possible from the community residents and businesses. We will also reach out to the local Fire Dept. and Steuben County. Possibly an article can appear in the local paper. If the bridge is not replaced, the load rating will be reduced and emergency vehicles will not be able to get through. This will also include school buses, utility and repair vehicles, etc.

We will need to start a letter writing campaign to request villagers send letters of support for the bridge replacement. All letters of support will need to be back to the Village office by June 30, 2016. We will also need to get an article in the newspaper about what we are doing to try and get tax payer support.

Another option may be USDA Rural Development-Community Facilities Projects. They also have a revolving application cycle. She has talked with Tom Becker and he stated the Village would definitely fit into that funding source. This would be due October 9, 2016. Bob will need to come up with the project costs. Then we can determine the amount to ask for. Christine will need the e-mail address for Steve Catherman and the results of the financial survey we did in 2014 for the water project.

**M99** Motion made by Trustee Geist, seconded by Trustee Brewer, to adjourn the special meeting at 6:55pm. Roll call. All ayes. Motion carried.

MINUTES  
VILLAGE OF ARKPORT  
REGULAR BOARD MEETING  
\*\*\*\*\* May 17, 2016 \*\*\*\*\*  
6 Park Ave., Arkport, NY

**Call to order:** 7:00pm

**Pledge to the Flag:**

**Roll Call:** Mayor Charles Flanders Trustee Amidon Trustee Mike Brewer  
Trustee Ezra Geist Trustee Jon Hedges

**Absent Call:** None

**Others Present:** Jennifer Bush, Clerk; Patty Lupo, Treasurer; Tom Hunt, Cemetery; Heidi Beecher; Tom Dugo; Eric Jones.

**Approval of Minutes**- No corrections or additions to the April 12, 2016 regular board meeting minutes as written.

**M100** Motion made by Trustee Geist, seconded by Trustee Brewer, to approve the minutes of the April 12, 2016 regular board meeting as written. Roll call. All ayes. Motion carried.

**REPORTS:**

**Cemetery** – Tom Hunt – Report on file (gray) – No lots sold for the month of April. There was one full burial. It is great having the new shed in the cemetery.

**Code Enforcement Officer**- Bill Rusby – Report on file (green) – (Absent) Two building permits issued for the month of April. No C of Cs issued. Flanders Mobile Home Park septic system repairs are done. Village of Arkport cemetery utility shed is complete. Looks great. HP Hood/ Crowley new canopy with fall protection is done.

**DPW/Water Department** – Bob Mauro – Report on file (blue) – (Absent) No citizen concerns at this time. No fleet issues. No preventive maintenance projects. No ongoing projects to report.

**Book Center** – Cathy Smith – Report on file (pink) – (Absent) There were a total of two hundred sixty-seven books checked out for the month of April. This included One hundred seventy Arkport owned books, fifty-five books from STLS and forty-two interlibrary loan books ordered. Sixty-eight people visited the Book Center. Three volunteers helped out for April. Plans are underway for the summer reading program.

**Treasurer** – Patricia Lupo – Profit and loss reports for the April 2016 General Fund and Water Fund. General Fund total income was \$11,623.49 and total expenses were \$16,692.53. Water Fund income was \$18,887.36 and expenses were \$119,717.64.

**M101** Motion made by Trustee Hedges, seconded by Trustee Amidon, to approve Treasurer's Profit and Loss Reports for April 2016 for the General Fund and the Water Fund as distributed.

**Resolution#15-29 – Supplemental Appropriation to the 2016-2017 General Fund Budget**

To adjust the CHIPS appropriation. Increase CHIPS (Income) \$20,510.98, increase CHIPS Base (Expense) \$20,530.48 and decrease Street Projects \$19.50.

**M102** Motion made by Trustee Brewer, seconded by Trustee Geist, to approve Resolution#15-29 as read by Trustee Hedges. Roll call. All ayes. Motion carried.

**Resolution#15-30 – Supplemental Appropriation to the 2015-2016 General Fund Budget**  
**Increase** Treasurer P/R \$600.00, Treasurer Misc. \$1,000, Village Hall P/R \$500.00, DPW P/R \$500.00, DPW Misc. 2,000, Parks/Ball fields-P/R \$1,200, Cemetery P/R \$1,200 and **Decrease** Term Bond principal \$4,574.83, Term Bond Interest \$1,470. and Adm. Grant/Engineer Exp. \$955.17. No net change to budget.

**M103** Motion made by Trustee Hedges, seconded by Trustee Brewer, to approve Resolution #15-30 as read by Trustee Geist. Roll call. All ayes. Motion carried.

**Resolution#15-31 – Supplemental Appropriation to the 2015-2016 Water Fund**

**Increase** Admin Grant/ Engineering Expense \$46,156.55 and **Decrease** Water District Improvement Residential- Savings \$46,156.55.

**M104** Motion made by Trustee Brewer, seconded by Trustee Geist, to approve Resolution#15-31 as read by Trustee Amidon. Roll call. All ayes. Motion carried.

**Public Comment:** **Tom Dugo** from Northridge Dr. had questions regarding the replacement of the Northridge pavement. Is the old pavement going to be milled down? Yes. Will the street be widened? Bob is not here tonight but he would have the specifics. Will the mailboxes need to be moved? Who will move them and who will replace them? Not known at this time. Does the Village have a start date? Not yet.

**Eric Jones** asked if the Village has a grant writer. Yes we do. Who? We use Lu Engineers out of Rochester. Who can he contact for Summerfest? Bill Robinson at 382-0181.

**Old Business & Tabled Items:**

Insurance Renewal: Mayor Flanders and Trustee Geist have had an informational meeting with the Ryan Agency and the Callahan Insurance Agency to request insurance quotes for our Multi Peril insurance. We will need all quotes no later than July 1<sup>st</sup>.

**New Business:**

**New Lease for Court** with Town of Hornellsville: Mayor Flanders. Five or ten years? The Board decided to have the Mayor and Trustee Geist meet with Ken Isaman from the Town of Hornellsville. Dollars do need to be increased.

**New Lease with Arkport Central School** for Use of Fuel Island: Mayor Flanders

**M105** Motion made by Trustee Hedges, seconded by Trustee Brewer, to renew the contract for the salting and fuel island contract for five years with Arkport Central School. Roll call. All ayes. Motion carried.

**Natural Gas Contract with Chautauqua Energy:** Trustee Hedges

Jon has been dealing with an outside broker to find the best rates possible for a utility company for the Village. The broker is no cost to us. The broker has negotiated with Chautauqua Energy, our current supplier, for a better rate at half the cost. The new rate is .55 per DTH, plus servicing utilities charges and taxes versus a \$1.10. The contract will run from June 1, 2016 through May 31, 2018.

**M106** Motion made by Trustee Hedges, seconded by Trustee Geist, to modify our contract and grant Mayor Flanders the authority to sign a new contract with Chautauqua Energy for a two year period, June 1, 2016 through May 31, 2018, at a rate of .55 plus servicing utilities charges and taxes versus \$1.10. Roll call. All ayes. Motion carried.

**Electric Contract with Constellation:** Trustee Hedges

The broker Jon has been dealing with has also been in contact with Constellation Energy Services of New York, our current electricity supplier. He has negotiated the rate down to .05503 per kWh.

**M107** Motion made by Trustee Amidon, seconded by Trustee Hedges, to modify our contract and grant Mayor Flanders the authority to sign a new contract with Constellation Energy Services for a three year period, Sept.14, 2016 through Sept.09, 2019, at a rate of .05503. Roll call. All ayes. Motion carried.

**Steuben County Court Decision:** Mayor Flanders / Attny. John Vogel

John Vogel, Village attorney, gave a brief description of the situation with Bob Mauro and Margaret Horan as regards to the Village litigation. The Village has finally received a decision from Judge Marianne Furfure. She has awarded judgment in the amount of \$25,749.00 plus 9% interest against Margaret Horan and the amount of \$14,339.00 plus 9% interest against Robert Mauro. The next step will be starting the process to collect the money.

**Ratification of Abstract #11**, Voucher #301 thru #332, in the amount of \$136,764.64.

**M108** Motion made by Trustee Geist, seconded by Trustee Brewer, to approve ratification of Abstract #11 as presented. Roll call. All ayes. Motion carried.

**M109** Motion made by Trustee Brewer, seconded by Mayor Flanders, to move to Executive Session to discuss personnel issues at 7:46pm and to invite Attorney John Vogel, Clerk Jennifer Bush, and Treasurer Patty Lupo into the session. Roll call. All ayes. Motion carried.

No business transacted.

**M110** Motion made by Trustee Brewer, seconded by Trustee Amidon, to leave executive session at 8:38 and return to the regular meeting. Roll call. All ayes. Motion carried.

**Next Board Meeting Date:** June 21, 2016

**M111** Motion made by Trustee Amidon, seconded by Trustee Brewer, to adjourn the meeting at 8:39pm. Roll call. All ayes. Motion carried.

Respectfully Submitted,  
Jennifer D. Bush, Village Clerk