MINUTES VILLAGE OF ARKPORT REGULAR BOARD MEETING

***** December 15, 2015 *****

6 Park Ave., Arkport, NY

Call to order: Regular Board Meeting, 7:00PM

Pledge to the Flag:

Roll Call: Mayor Charles Flanders Trustee Mike Brewer Trustee Ezra Geist

Trustee Jon Hedges Trustee Susan Thompson

Absent Call: None

Others Present: Jennifer Bush, Clerk; Robin Allison, Treasurer; Bob Mauro, DPW; Cassidy Hawley; Kierra Woodvine; Sidney Sarvis; Heidi Beecher.

<u>Approval of Minutes</u>- No corrections or additions to the November 17, 2015 regular board meeting minutes as written.

M39 Motion made by Trustee Geist, seconded by Trustee Thompson, to approve the minutes of the November 17th regular board meeting as written. Roll call. All ayes. Motion carried.

REPORTS:

Cemetery – Tom Hunt – Report on file (gray) – (Absent) No report.

<u>Code Enforcement Officer</u>- Bill Rusby – Report on file (green) – (Absent) No building permits issued for the month of November. No Certificates of Compliance issued.

<u>DPW/Water Department</u> – Bob Mauro – Report on file (blue) – The salt spreader and plows have been placed on the trucks for the winter. As of Thursday Dec. 10th the DPW is working out of the new building. There are still a lot of small things to sort through at the old building and a final clean out still needs to be done. Bob attended a "storm ready" class in Canisteo tonight. This is through the Steuben County Emergency Management. They are in the process of resubmitting a hazard mitigation plan. Mayor Flanders and Bob Mauro are listed as the contact people. There will be a planning meeting in February. The Fire Dept. should also be involved in this.

Book Center – Cathy Smith – Report on file (pink) – (Absent) There were a total of two hundred and eighty-five books checked out for the month of November. This included two hundred thirty-two Arkport owned books and thirty-one books from STLS. Four interlibrary loan books were ordered. Fifty-three people visited the Book Center. Four volunteers helped out for November. There were five and a half hours of computer use logged. One hundred fifteen children visited through the month from Lisa's Daycare for story hour. Eighty-three books were donated.

<u>Treasurer</u> – Robin Allison – Report on file (white) – Profit and loss reports for the November 2015 General Fund, Water Fund and the Capital Fund. General Fund total income was \$2,112.68 and total expenses \$20,747.48. Water Fund income was \$28,526.11 and expenses were \$14,804.55. Capital Fund total expenses were \$681.79.

M40 Motion made by Trustee Hedges, seconded by Trustee Brewer to approve Treasurer's Profit and Loss Reports for November 2015 for the General Fund, the Water Fund and the Capital Fund as distributed and reviewed. Roll call. All ayes. Motion carried.

Resolution #15-6 Supplemental Appropriations to the General Fund Budget and Capital Fund Budget

Decrease Capital Project \$11,448.09, Streets P/R \$2,247.66 and increase DPW Supplies \$2,130.79, DPW Operations and MTCE \$9,317.30, Garage DPW P/R \$2,247.66. Net change to budget, none.

M41 Motion made Trustee Geist, seconded by Trustee Thompson, to approve Resolution#15-6 as read. Roll call. All ayes. Motion carried.

Resolution #15-8 Supplemental Appropriations to the Capital Fund Budget

Decrease Contingent Appropriations \$650.23 and increase Highway Equip. & Capital Outlay \$650.23. Net change to budget, none.

M42 Motion made by Trustee Brewer, seconded by Trustee Hedges, to approve Resolution #15-8 as read. Roll call. All ayes. Motion carried.

Resolution #15-9 Supplemental Appropriations to the Water Fund Budget

Decrease Contingent Appropriations \$2,189.70 and increase Admin Grant Writer/Engineer Exp. \$2,189.70. Net change to budget, none.

M43 Motion made by Trustee Hedges, seconded by Trustee Geist, to approve Resolution #15-9 as read. Roll call. All ayes. Motion carried.

Public Comment:

Old Business & Tabled Items:

Well House Repair: DPW Bob Mauro

Has been put back together, but the UV unit still has a small leak. Bob has taken it apart twice, but cannot get the small drip leak repaired. This may take removing the whole wiping system and rebuilding it. For now Bob is shutting the valves off when the well is not in use.

Bob also has a problem with the two inch force main line in the treatment plant and has asked a plumber for a quote for repair.

Update on NYS Water Grants Program: Trustee Hedges

New Business:

Resolution #15-7 – Identify Village Election Polling Place and Hours

The Village of Arkport general election on March 15, 2016 will be held in the Arkport Village Hall Community Room, located at 6 Park Ave., Arkport NY and the polls will be open from 12:00 (noon) to 9:00pm.

M44 Motion made by Trustee Geist, seconded by Trustee Brewer, to approve Resolution #15-7 as read. Roll call. All ayes. Motion carried.

Corrections to November Treasurer's Report: Robin Allison

General Fund income reported as \$1,265.40 should be \$25,236.25.

There was a State Aid direct deposit made for \$24,004.34

General Fund expenses reported as \$18,695.95, should be \$18,720.95 There was a \$25.00 fee collected for a cemetery lot transfer

Water Fund income reported as \$1,270.19, should be \$1,271.58 There was interest paid to the account

Water Fund expenses reported as \$15,756.34, should be \$16,229.65 There was an employee's benefits payment of \$473.31

Motion made by Trustee Geist to approve corrections as read. Questions regarding total income for the General Fund. Old total \$1,265.40 changed to \$25,236.25. \$24,004.34 was a direct deposit to the bank account. This leaves a difference of \$33.49 not accounted for. Trustee Geist rescinded his motion to approve the corrections to the November treasurer's report. The treasurer will review the figures for the General Fund income and have the correct figures for the January meeting.

Resolution #15-10 Surplus Property

Designate 19 Main St., Arkport, NY, tax map number 107.15-02-067.200 as surplus and no longer needed for our municipal purposes and may be sold for fair and adequate consideration. **M44** Motion made by Trustee Brewer, seconded by Trustee Thompson, to approve Resolution #15-10 as read. Roll call. All ayes. Motion carried.

Excellus Health Insurance Coverage Contract: Treasurer, Robin Allison

Treasurer Allison noted both DPW workers have the single policy for health insurance. The cost of the single policy is currently \$527.23. This will increase \$50.70 for 2016 giving a new monthly rate of \$577.93 per employee. This will take affect the first payroll in Jan. 2016.

NY State Shared Services Agreement:

M45 Motion made by Trustee Thompson, seconded by Trustee Geist, to approve the one year Shared Services Agreement, pursuant to Section 99-r of the General Municipal Law, with the NYS DOT as read. Roll call. All ayes. Motion carried.

Ratification of Abstract #6, Voucher #165 thru #180, in the amount of \$5,920.39.

M46 Motion made by Trustee Hedges, seconded by Trustee Thompson, to approve ratification of Abstract #6 as presented. Roll call. All ayes. Motion carried.

Next Board Meeting Date: January 19, 2016

M47 Motion made Trustee Geist, seconded by Trustee Brewer, to adjourn the meeting at 7:37pm. Roll call. All ayes. Motion carried.

Respectfully Submitted,

Jennifer D. Bush Village Clerk