

MINUTES  
VILLAGE OF ARKPORT  
ANNUAL ORGANIZATIONAL MEETING  
\*\*\*\* April 7, 2015 \*\*\*\*6:15pm  
6 Park Ave., Arkport, NY

**Call to Order:** The Mayor called to order the Annual Organizational meeting for the year 2015-2016, for the Village of Arkport at 6:15PM.

**Oath of Office for newly elected Officials** – The Village Clerk, Jennifer Bush, administered the oath of office for Michael F. Brewer and Ezra J. Geist, the current and newly elected trustee incumbents.

**Roll Call:** Mayor Flanders Trustee Brewer Trustee Geist  
Trustee Hedges Trustee Thompson

**Absent Call:** None

**Others Present:** Jennifer Bush, Clerk; Rebecca Dennis, Treasurer.

**Purpose of this Meeting-** To establish the criterion for the official year 2015-2016

**The following proposals and information were presented by Mayor Charles W. Flanders for the approval by the Village Board of Trustees:**

Deputy Mayor	Jon Hedges
Clerk	Jennifer D. Bush
Treasurer	Rebecca Dennis
Village Tax Collector	Jennifer D. Bush
Village Water Rent Collector	Jennifer D. Bush
Village Attorney	Mr. John Vogel (from Dansville)
Village Health Officer	Dr. Bruce MacKellar
Code Enforcement Officer	William Rusby
Dog Control	Humane Society Animal Shelter
Director Public Works	Robert Mauro
Maintenance Worker	Bradley Pucula
Water Commissioner	Robert Mauro
Water Commissioner Assistant	Gregory Lundergan
Cemetery Sexton	Thomas Hunt
Cemetery Clerk	Jennifer Bush
Crossing Guard	Paul Muchler
Crossing Guard	Joanne Bisson
Registrar of Vital Statistic and Records Access Officer	Jennifer Bush
Registrar of Vital Statistic Deputy	Rebecca Dennis
Book Center Clerk	Cathy Smith
Book Center Advisory Board	Linda Parente, V. President
	Carol Burns, Secretary
	Brenda Drake, Treasurer
	Susie Thompson, Village Trustee
	Cathy Smith
	Linda Holbrook
	Joanne Bisson

**Resolution#14-27** The Board of Trustees authorizes the Treasurer to make such necessary payments as designated. Resolution read by Trustee Geist.

**M99** Motion made by Trustee Brewer, seconded by Trustee Thompson, to approve Resolution#14-27 as read. Roll call. All ayes. Motion carried.

**Resolution#14-28** Designation of Depositories. Resolution read by Trustee Thompson.

**M100** Motion made by Trustee Geist, seconded by Trustee Thompson, to approve Resolution#14-28 as read. Roll call. All ayes. Motion carried.

**Depositories**

Steuben Trust Company	Local General Fund
Steuben Trust Company	Depository for General Fund Accounts/Water Accounts
Five Star Bank	Village Depository for collected Water Accounts

**Official Signatures**

Treasurer	Rebecca Dennis
Trustee	Jon Hedges
Trustee	Michael Brewer

The required fidelity bond for village officials that have custody or control of village money has been established with Utica National Insurance Group through Robert B. Crowell Agency Inc. for the period 4-1-14 to 4-1-17.

**Resolution#14-29** Attendance of schools, conferences and seminars by the mayor, trustees, clerk, treasurer, DPW supervisor, Book Center clerk and members of the Zoning and Planning Boards. Resolution read by Trustee Brewer.

**M101** Motion made by Trustee Hedges, seconded by Trustee Geist, to approve Resolution#14-29 as read. Roll call. All ayes. Motion carried.

**Resolution#14-30** Establishment of Mileage Reimbursement Rate at 57.5 cents per mile. Resolution read by Trustee Hedges.

**M102** Motion made by Trustee Geist, seconded by Trustee Brewer, to approve Resolution#14-30 as read. Roll call. All ayes. Motion carried.

**Resolution#14-31** Adoption of the official meeting dates, time and day for the year 2015-2016. All meeting dates will be the third Tuesday of each month at 7:00pm in the Arkport Village Hall, 6 Park Ave., Arkport. Resolution read by Trustee Geist.

**M103** Motion made by Trustee Geist, seconded by Trustee Thompson, to approve Resolution#14-31 as read. Roll call. All ayes. Motion carried.

**Arkport Planning Board Members (Volunteers):** Charles Bill (2016)  
George Prete (Chairperson) (2017)  
Deborah Cleveland (2018)  
Dwight Smith (2019)  
Daniel Thompson II (2020)

**Arkport Zoning Board Members (Volunteers):** Kenneth Thompson (2016)  
Thomas Hunt (2017)  
Barbara Maker (Chairperson) (2018)  
Ronald Kennell (2019)  
Ronald Conroy (2020)

**Election Inspectors:** Patricia White  
Deborah Cleveland  
Kathleen Bill  
Charles Bill

**Election Inspector Alternates:** George Prete  
Carolyn Elder

**COMMITTEES**

<b>Book Center</b>	Susan Thompson
<b>Building</b>	Ezra Geist
<b>Cemetery</b>	Susan Thompson
<b>Finance</b>	Jon Hedges/Michael Brewer
<b>Parks</b>	Charles Flanders
<b>Streets</b>	Charles Flanders
<b>Water</b>	Ezra Geist

**Village of Arkport Office Hours Monday – Thursday 9:00am – 1:00 pm**  
**Village Celebrated Holidays**

New Year's Day  
Martin Luther King Day  
President Day  
Good Friday  
Memorial Day  
Independence Day  
Labor Day  
Columbus Day  
Veterans' Day  
Thanksgiving Day  
Christmas Day

January 31<sup>st</sup> of each year will be the deadline for the submission of each department for their inventory list to the Village Clerk's Office.

**M104** Motion made by Mayor Flanders, seconded by Trustee Thompson, to approve all of the above proposals, not covered by resolution, for the fiscal year 2015-2016.

Roll Call Vote

	Aye	Nay
Mayor Flanders	<u>X</u>	_____
Trustee Brewer	<u>X</u>	_____
Trustee Geist	<u>X</u>	_____
Trustee Hedges	<u>X</u>	_____
Trustee Thompson	<u>X</u>	_____

All ayes. Motion carried.

**Resolution#14-32** Approval of the 2015-2016 General Fund Budget and the 2015-2016 Water Fund Budget. Resolution read by Trustee Geist.

**M105** Motion made by Trustee Hedges, seconded by Trustee Brewer, to approve Resolution#14-32 as presented at the April 7, 2015, 6:00 public hearing. Roll call. All ayes. Motion carried.

**M106** Motion made by Trustee Geist, seconded by Trustee Brewer, to adjourn the annual organizational meeting at 6:37pm. Roll call. All ayes. Motion carried.

Respectfully Submitted,  
Jennifer D. Bush, Clerk